

Liverpool Medical Institution
Annual General Meeting of the Members of the Institution
held on Tuesday, 25th April 2017

Present: Mr Derek Machin, President in the Chair, and approximately 27 members.

1. Apologies for absence were received from:

Professor Peter Dangerfield, Professor POD Davies, Mr R Farquharson, Dr H McDowell, Mrs I Ryland, Professor R Sells and Dr W Taylor.

Members of the Institution observed a minute of silence in memory of fellow members who had passed away in the last year: Dr Stuart Bamforth, Professor Helen Carty, Mr Arthur 'Sam' Davidson, Dr Peter Drury and Dr Sonia Goldrein.

2. The Minutes of the last Annual General Meeting

It was proposed by Professor AA Gilbertson and seconded by Mr G Lamont and agreed unanimously that the minutes of the resumed 2015 AGM, completed on 25th October 2016, and the minutes of last Annual General Meeting held on 25th October 2016 be taken as read, signed and adopted.

3. Report of Council for 2016/17

The Report was presented by Mr Austin McCormick. Mr McCormick acknowledged that it had been a challenging year for our beloved Liverpool Medical Institution, with some highs and some lows. The refurbishment of the building, improvements in technology, and conservation of our library collections had been exceedingly successful. However, the continuing decline in membership numbers and the rising cost of maintaining our architecturally unique building, amongst other things, put us in a very precarious financial position.

The Strategic Management Council and LMI staff had worked extremely hard in efforts to restore LMI to an even keel. SMC had produced an action plan to reduce the predicted deficit for 2017 and open more sustainable income sources. Whilst considerable savings had already been made, LMI had been further impacted by the discontinuation of a substantial funding stream from Health Education North West.

Earlier in 2017, SMC had launched an appeal to the membership of the LMI for help, and Mr McCormick expressed grateful thanks for the response received from many members, with donations, advice, suggestions and proposals of colleagues and friends as new members. LMI had received over £4,500 in donations and an influx of new members as a result.

Following a consultation, some of the LMI staff had voluntarily agreed to reduce their working hours. Reviewing staff workloads, it also became clear that within the short term, LMI would no longer be able to issue the LMI Transactions & Report, due to the amount of time required to produce the document, and the large cost of publishing it. Instead, LMI would publish meeting minutes, obituaries and lecture videos online. The website had been updated, vastly improving its look, feel and usability, and introducing the capacity to take online payments.

The action plan includes strategies for increasing income in ways which support our charitable aims, as well as saving money. LMI was exploring mutually beneficial partnerships with various educational institutions and societies, in order to widen awareness of the LMI and

increase the use of the building for academic purposes. Work was also being done to develop resources for young people considering careers in medicine, to complement the already successful and well received Year 12 Medical Careers Conference.

SMC intended to access more expertise by increasing the number of independent, skilled lay professionals on the board. SMC planned to make membership more accessible by disposing of the outdated proposer/seconded scheme and introducing a new membership category for non-medical professionals. In order to make these changes, they intended to ask the membership to pass a Special Resolution to amend the LMI Byelaws.

Mr McCormick went on to thank Mr Derek Machin for a very varied and interesting selection of talks for the 178th session of the Liverpool Medical Institution, and to thank the staff and contractors of the Institution for their work in running the LMI on a day-to-day basis. He concluded by thanking his fellow officers and members of the LMI for their concerted effort to find ways to develop and rejuvenate the LMI and exhorting them to keep up the good work.

It was proposed by Professor P Calverley and seconded by HH Judge N Gilmour and agreed unanimously that the report for 2016-17 be taken as read and adopted.

4. Election of Officers and Members of Council

It was proposed by Mr D Machin and seconded by Dr D Brice that the following nominees be balloted for en bloc and be elected in accordance with the Laws:

President-Elect	Professor Colm O'Mahony
Honorary Treasurer	Ms Simone Slawik

5. Re-Elections

It was proposed by Professor P Calverley and seconded by Mr D Antonia that the following be re-elected:

Chair of SMC	Mr Andrew Swift
Honorary Secretary	Mr Austin McCormick

6. Election to Membership

It was proposed by Professor AA Gilbertson and seconded by Dr C Brace that the candidates listed below be balloted for en bloc and declared elected.

<u>Category</u>	<u>Name</u>	<u>Proposer</u>	<u>Seconded</u>
Full	Laxman, Ariaraj	A Swift	N Beeching
Full	Parry, Christopher	A Swift	D Machin
Full	Slawik, Simone	A Swift	L de Cossart
Full	Suckling, Ruth	A Swift	D Machin
Reduced	Haworth, Andrew	D Machin	A McCormick
Reduced	Kingston, Elizabeth	D Machin	A McCormick
Reduced	Turner, Andrew	D Machin	A McCormick
Reduced	Wingfield, Tom	D Machin	A McCormick
Country	Baldota, Sanjay	D Machin	A McCormick
Country	Murphy, Noel	A Swift	D Machin
Affiliate	Dobson, Susan	I Ryland	A Swift
Affiliate	Goodwin, Eric	W Taylor	
Affiliate	Greenberg, Danielle	C Evans	

7. The Hon. Treasurer's Accounts 2016

Following consideration of the Accounts and Balance Sheet, it was proposed by Mr D Antonia and seconded by HH Judge N Gilmour and agreed unanimously that they be taken as read and adopted.

8. Election of Auditors for 2017

It was proposed by the Dr A Ellis and seconded by Mr G Lamont and agreed unanimously that Duncan Sheard Glass (DSG) be appointed auditors for the year ended 31 December 2017, with the Strategic Management Council given authority to fix the Auditors' remuneration.

9. Any other business

9.a. Special Resolution to Amend the LMI Byelaws

It was proposed some amendments be made to the LMI Byelaws. The reasons for the amendments were as follows:

Byelaws 2, 3 and 4 -regulating membership. The changes were designed to make the membership of the LMI more inclusive and reduce the obstacles to membership faced by applicants:

- Item 3 - inclusion of a definition of the 'Retired' membership category which exists but is not mentioned in the current Byelaws. Inclusion of a 'friends of the LMI' category of membership available to the general public with restricted privileges. Applicants will be screened by LMI staff under fair criteria.
- Item 4(b) - regarding applications for membership requiring a proposer and seconder from the existing membership. The proposer system is an obstacle to membership applications, and is outdated as a way of assessing the qualities and qualifications of potential members. It is suggested that this will be replaced with GMC registration checks where possible.

Byelaws 33 and 35 -regulating the composition of the LMI's Board of Trustees, the Strategic Management Council:

- Byelaw 33 - this change is to facilitate access to a wider range of skills and experience on the Strategic Management Council by increasing the number of skilled professional Lay Trustees permitted on the SMC (whilst not making it obligatory to have more than the current requirement of two).
- Byelaw 35 - the change would enable SMC to react more swiftly to any skills gap by giving the power to temporarily co-opt skilled individuals or other officers such as Vice Presidents (who will not be full SMC members/Trustees) onto SMC in an advisory capacity.

It was proposed by Professor C O'Mahony and seconded by Mr A McCormick and agreed unanimously to approve this Special Resolution to amend the LMI Byelaws.

There was no other business to consider. The meeting was closed.